

GIT- Standard Operating Procedure for GIT Admissions (First Year, Direct Second Year, FE to SE, SE to TE & TE to BE)

Page 1 of 8

Document No.: GIT/ADM/001

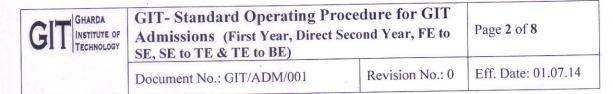
Revision No.: 0

Eff. Date: 01.07.14

Standard Operating Procedure For GIT Admissions

- 1. First Year
- 2. Direct Second Year
- 3. First Year to Second Year
- 4. Second Year to Third Year
- 5. Third Year to Final Year
- 6. Provisional Admission





INDEX

Sr. No.	Description	Page N	Vo
<i>5</i> 1. 140.	ensured to be a constantion (2012 Parents	From	To
1.	Objective	3	3
2.	Scope	4	4
3.	Responsibility	5	5
4.	Cross Reference	6	7
5.	Formats	8	. 8

Authority	Signature
Prepared By S.M. PRABHUDESAI	Perism
Authorized By A.N. Thakur Registrar	Allakus
Authorized By A.N. Thakwar Registrar. Approved by Poul Muchanter	the state of
Reviewed by	



INSTITUTE OF	GIT- Standard Operating Pro Admissions (First Year, Direct S	ocedure for GIT Second Year, FE to	Page 3 of 8	
	SE, SE to TE & TE to BE) Document No.: GIT/ADM/001	Revision No.: 0	Eff. Date: 01.07.14	

1. OBJECTIVE

 To ensure that First Year and Direct Second Year admissions are done as per norms of All India Council for Technical Education (AICTE), Directorate of Technical Education (DTE), Pravesh Niyantran Samiti (PNS) and University of Mumbai (UoM).

- To ensure that internal admissions i.e. First Year to Second Year, Second to Third and Third to Final, in Gharda Institute of Technology take place in correct manner and only eligible students take admissions and attend classes.
- 3. To ensure that only those students take provisional admission, who have applied for revaluation.
- 4. To facilitate the new admissions of the students willing to join GIT from elsewhere.
- 5. To decide the policy of Issuing NOC for the students willing to go elsewhere from GIT.
- To ensure that students complete admission formalities within schedule, with minimum time spent in queue and without fuss.





GIT- Standard O	perating Procedure for GIT
Admissions (First	Year, Direct Second Year, FE to
SE, SE to TE & TE t	to BE)

Page 4 of 8

Document No.: GIT/ADM/001

Revision No.: 0

Eff. Date: 01.07.14

2. SCOPE

- 1. Students eligible to get admission to First Year and Direct Second Year as per rules framed by AICTE, DTE, PNS and UoM.
- 2. Students eligible to get admission to Second Year, Third Year and Final Year Engineering based on earlier year results.
- 3. Students, who have applied for revaluation, are eligible to take "Provisional" admission. Provisionally admitted students may continue subject to pass declaration of revaluation result by University of Mumbai.
- 4. Dropper students from previous year, who have become eligible to take admission.
- 5. Students eligible to get NOC for the change of institute from GIT to other institutes.





GIT- Standard Operating Proceed	dure for GIT
Admissions (First Year, Direct Seco	nd Year, FE to
SE, SE to TE & TE to BE)	

Page 5 of 8

Document No.: GIT/ADM/001

Revision No.: 0

Eff. Date: 01.07.14

3. RESPONSIBILITY

1. Accounts Officer: (a) To prepare correct tables of fees approved by Shikshan Shulka Samiti for the concerned academic year depending on students' admission year, category & current study year. (b) To collect from students applicable fees and issue receipt thereof.

2. Office Superintendent (Academic Section): To ensure that all admissions are done smoothly; based on data such as results, revaluation results, etc. forwarded by University of Mumbai and GIT Internal Controller of Examination.

3. GIT Internal Controller of Examination: To ensure that 100% correct data (marks/grade obtained, etc) is entered and list of eligible students only is forwarded to Academic Section after declaration of results, revaluation results, etc.

4. Registrar: Review & Overall

5. Principal: Final & Overall



GIT GHARDA INSTITUTE OF TECHNOLOGY

GIT- Standard Operating Procedure for	GIT
Admissions (First Year, Direct Second Year, I	E to
SE, SE to TE & TE to BE)	

Page 6 of 8

Document No.: GIT/ADM/001

Revision No.: 0

Eff. Date: 01.07.14

4. CROSS REFERENCE

- 1. Before end of First half session, Institute will display notice for internal admissions for next academic year. The sequence for admissions will be as under:
 - a. Schedule of admission for dropper students
 - b. Schedule of admission for Regular eligible students
 - c. Schedule of admission for Provisional Admission

Admission to Dropper Students

- 2. Admission to dropper students will be scheduled 1-2 days before commencement of academic session, i.e. approx. in first week of July.
- 3. Dropper students will have to purchase admission form & obtain pay-inslip from cash counter. Make payment of total fees in Saraswat Bank, obtain receipt of payment from the bank, submit bank receipt at GIT cash counter and obtain GIT payment receipt from GIT Cashier.
- 4. Then the student has to submit duly filled admission form to Academic Section Counter No.1/4/7 with required attachments. Clerk at this counter will make Software Entry.
- 5. Names of these students will be communicated to HODs by the Academic Section after completion of admission schedule for Dropper students.

Admission to Regular eligible students

- Admission Schedule for eligible students will be displayed once the result is declared by University of Mumbai.
- 7. Such eligible students will have to purchase admission form & obtain payin-slip from cash counter. Make payment of total fees in Saraswat Bank, obtain receipt of payment from the bank, submit bank receipt at GIT Cash Counter and obtain payment receipt from GIT Cashier.
- 8. Then the student has to submit duly filled admission form to Academic Section Counter No.1/4/7 with required attachments. Clerk at this counter will make Software Entry.
- 9. Names of these students will be communicated to HODs by the Academic Section for attendance purpose.

Provisional Admission

- 10. The students, who are not eligible for admission as regular students due to more than 5 KTs, but wish to attend classes, have to take provisional admission. Provisional admission will be subject to pending revaluation application.
- 11. Such students will have to purchase 1-page provisional admission form from Xerox center, fill the form carefully, attach attested photo copy of





GIT- Standard Operating Procedure for GIT
Admissions (First Year, Direct Second Year, FE to
SE, SE to TE & TE to BE)

Page 7 of 8

Document No.: GIT/ADM/001

Revision No.: 0

Eff. Date: 01.07.14

revaluation form, pay an amount of Rs.500/- in Accounts Section towards non-refundable fees, obtain receipt and then submit provisional admission form at Academic Section counter No.1/4/7. Clerk will make a provisional list of such students.

12. Names of these students will be communicated to HODs by the Academic Section for attendance purpose.

13. The students, who have taken provisional admission, have to complete normal admission formalities as per point No.6, 7 & 8 above after declaration of revaluation result.

14. Academic Section will generate final list of students after declaration of revaluation result and send it to all concerned. However, students must attend the classes right from the beginning of the semester to avoid loss on account of attendance.

Admission to First Year Engineering & Direct Second Year Engineering

 Admissions to First Year & Direct Second Year Engineering are done as per schedule and procedure declared by Directorate of Technical Education, Maharashtra State from time to time.

Institute Level Admission to First Year Engineering

1. Applications are invited from eligible students for preparation of merit list by giving advertisement in 2 newspapers as per DTE norms. Merit list & Schedule of admission is prepared & displayed on GIT notice board and GIT website well in advance. Admissions are done purely on merit basis.

Admission against CAP vacancies to Direct Second Year Engineering

 For against CAP vacancies, if any, applications are invited from eligible students for preparation of merit list by giving advertisement in 2 newspapers as per DTE norms. Merit list & Schedule of admission is prepared & displayed on GIT notice board and GIT website well in advance. Admissions are done purely on merit basis.

It is to be noted that the students belonging to reserved categories will not be entitled for availing the monetary facilities available from the Government, if they are admitted against CAP vacancies. Against CAP vacancy admissions are equal to Institute Level admissions.





GIT- Standard Operating Procedure for GI	T
Admissions (First Year, Direct Second Year, FE	to
SE, SE to TE & TE to BE)	

Page 8 of 8

Document No.: GIT/ADM/001

Revision No.: 0

Eff. Date: 01.07.14

5. FORMATS

- 1. Admission form for First Year
- 2. Admission form for Direct Second Year
- 3. Admission form for FE to SE, SE to TE and TE to BE
- 4. Admission form for Provisional Admission
- 5. Application form for admission from other institutes to GIT
- 6. NOC format for the students of GIT willing to go elsewhere.







GHARDA FOUNDATION'S GHARDA INSTITUTE OF TECHNOLOGY A/P: LAVEL, TAL.KHED, DIST.RATNAGIRI, Tel.: 02356 - 262795 - 99, Fax: 02356 - 262980

No.		

APPLICATION FOR ADMISSION TO FIRST YEAR ENGINEERING (Academic Year 2013-14)

Only for Office use	CET / JEE Score :	graph to the state of a	Merit No.	Philips .	Branch:-	6.7		1 1 7 10 20	2.2
Admission Un	nder : CAP	ACAP T	FWS	Insti	tute Level				
Admission Ca	ategory: Open /SC / S	T / VJ-DT / NT1 / NT	2 / NT3 / SB	C / OBC				Affix your Passport	size
University : H	U / OHU	Type of Candi	date: MS / C	OMS				recent photograp	AVEN,
Student's D	<u>Details</u>								- 68 Z = 1
(Surname)	(First Na	ame) (Father's Nar	ne)	(Mother's	Name)		a i in enell	
Name in Dev	nagari Script:(S	urname)	(First Na	ame)	(Fath	er's Nam	e)	(Mother's Nam	e)
Date of Birth		Male	/Female	Cate	gory : Hostelle	er/Day So	holar		
	DD MM	YYYY	Selve to	En gover					
Blood Group	: Minority/No	n-minority:	R	eligion:		Sı	ıb-caste:		
Permanent	Address:								
Permanent	: Address:		in and a second					11310	
Permanent	Address:	Participation of the second se			Martin	ning to the			
	Address:	Mobile		orac rock	E-mail				
		Mobile		terior of with and included assets for all tests	E-mail				
Landline No.		Mobile		with Bridge and states	E-mail	THE CONTROL OF THE CO			
Landline No. Present Ad	ddress:	d a substant in chair arthur saile		Second of Manager (1994)	20150	Tennin Tunka Sesima Sesima Tunkasa			
Landline No. Present Ad	ldress:	Mobile			E-mail .	Sicolar Sicola Sicolar Sicolar Sicolar Sicola Sicola Sicola Sicola Sicola Sicola Sicola Sicola Sicola Sicola Sicola Sicola Sicola Sicola Sicola Sicola Sicola Sicola S		Branch	
Landline No. Present Ad Landline No. Student's B	ddress:			Bank	E-mail	Security Sec		Branch	
Landline No. Present Ad Landline No. Student's B Aadhaar Cal	ddress: Bank Account Details:	Mobile		Bank	E-mail	Security Securi	antine v		
Landline No. Present Ad Landline No. Student's B	ddress: Bank Account Details:			Bank	E-mail	Security Sec			
Landline No. Present Ad Landline No. Student's B Aadhaar Cal	ddress: Bank Account Details: rd No.: Score: Marks	Mobile A/c No CET PCM Total 200		Bank	E-mail Chemistry	Section Sectin Section Section Section Section Section Section Section Section			
Landline No. Present Ad Landline No. Student's B Addhaar Car CET / JEE S	Bank Account Details: rd No.: Score: Marks Obtained Out of	Mobile A/c No CET PCM Total 200	Maths 100	Physics 50	E-mail . Chemistry	PROPERTY OF THE PROPERTY OF TH	Diploma		
Landline No. Present Ad Landline No. Student's B Aadhaar Cal CET / JEE S	Bank Account Details: rd No.: Score: Marks Obtained	Mobile A/c No	Maths 100	Physics 50	Chemistry	JEE	Diploma		



					Zak in		HSC Tota	
	Marks	Ma	aths	Physics	Chemistry	PCM Total	HSC Tota	
ISC Score	Obtaine	d		2140	TACIVILE	200	600	
	The same of the sa		100	100	100	300	No. of Contract of	orke are other
	Lalanging :	to Maha	arashti	ra Board ha	ve to convert th	eir HSC marks o	ut of 100, if m	aximum marks are other Year of Passing St
(Candidates not	belonging	(O Marie	a, ao	3/25/85	G884 6 5 1			Year of Passing S
Name of Board	d for SSC:				02 I f (E)			
	Marks	1	Total	. Maths	Science			
SSC Score	Obtain	ed						
	Out of		650	150	100			
Following Info			-					
	F	be given Marks Obtain		MSBTE	Others .			
Following Info	F	Marks	ned					
Diploma Sco	ore	Marks Obtain Out of	ned f	MSBTE	Others .			
Diploma Sco	ore	Marks Obtain Out of	ned f	MSBTE	Others .			. Year of Passing Diplo
Name of Bo	ore coma Course	Marks Obtain Out of e:	ned f	MSBTE	Others		MSBTE	. Year of Passing Diplo
Name of Bo	ore coma Course	Marks Obtain Out of e:	ned f	MSBTE	Others		MSBTE	, 0
Name of Bo	ore coma Course	Marks Obtain Out of e:	ned f	MSBTE	Others		MSBTE	. Year of Passing Diplo /Other:Class/Divisio
Name of Bo	oma Course pard for Dip ast College cation No	Marks Obtain Out of e:	ned f	MSBTE	Others	o complete Dip	MSBTE	, 0
Name of Diploma Scoon Name of Diploma Scoon Name of Book Name of Laboratory DTE Applied Branch P	oma Course pard for Dip ast College cation No	Marks Obtain Out of e:	ned f	MSBTE	Others	o complete Dip	MSBTE	Class/Division

Branch Preferences:	Preference No. Course
Preference No. Course	3
1	4
2	5
3	

List of Original Documents Required for Admission (plus 1 set of attested copies)

- Allotment letter from DTE site
- CET/JEE Main 2013 Score Card
- **HSC Mark-sheet**
- School / College Leaving Certificate
- SSC Passing Certificate
- Domicile Certificate
- Nationality Certificate
- Caste Certificate
- 10. Non-creamy Layer Certificate valid up to 31.03.2014 (Required for other than SC/ST reserved category students) 11. Gap certificate (If applicable)
- 12. Medical Fitness Certificate from MBBS, MD, MS doctor (As per format available in Prospectus)
- 13. Parent's Income Certificate from Tahsildar
- 14. Provisional Statement of Eligibility Certificate & Migration Certificate (For OMS student)
- 15. Aadhaar Card (Attested photocopy)
- 16. Anti-ragging Affidavit of Student & Parent separately

16. Anti-ragging Affidavit of Student & Faishtee	
Parents' Details Father's Name :	(Father's Name)
(Surname)	Occupation: Annual Income: Rs
Landline No Mobile	E-mail



Lo	cal Guardian's Details
Na	me:
	(Surname) (First Name) (Father's Name)
Ad	dress:
Lar	ndline No E-mail
	<u>UNDERTAKING</u>
1.	I have read all the Rules & Regulations of Admission and after understanding these rules thoroughly, I have filled in the application
2.	form for admission for the 2013-14.
۷.	The information given by me in application is true to the best of my knowledge and belief. I understand that if any of the statement made by me in the application form or any information supplied by me in connection with my admission is later on at any time, found to be false or incorrect, my admission will be cancelled, fees forfeited and I may be expelled from the college by the principal.
3.	I have not been debarred from appearing at any examination held by any Government constituted or statutory examination
4.	authority in India. I fully understand that the allotment of a course will be made to me depending on my inter-se merit, order of preferences given by me and the number of seats available at that point of time.
5.	I understand that no documents after last date of submission will be entertained for the purpose of claims or concessions etc. in connection with my admission unless otherwise mentioned in the rules.
6.	I am fully aware that the Competent Authority or its representative will not make any correspondence with me regarding admission. I am also aware that it is entirely my responsibility to see the notification in the news paper and the notices on the notice board of college regularly, failing which I Shall be held responsible for any consequences.
7.	I am aware that any rule imposed by the university such as imposing limits on the number of attempts permissible to pass any examination shall be binding on me.
8.	I hereby agree to conform to any Rules, Acts and Laws enforced by Government and I hereby undertake that, I will do nothing either inside or outside the college which may result in disciplinary action against me under these Rules, Acts and Laws referred to.
9.	I fully understand that the Principal of the college where I would be admitted, has a right to expel me from the college for any infringement of the rules of conduct and discipline prescribed by the college or University or Government and the undertaking given above.
10.	Condition of minimum attendance: I am fully aware that, I will not be allowed to appear for the examination if I do not attend minimum 75% classes of each of theory, practical, drawing etc. I am also aware that I will not be allowed for the examination, if I fail to submit satisfactorily all the assignments, jobs, journals, drawing, reports as specified by the university within stipulated time limit.
11.	Ragging:
	I am fully aware that ragging is prohibited as per the decision of Hon'ble Supreme Court of India in Writ Petition No. (C) 656/1986, as well as subsequent notifications issued by AICTE and University of Mumbai. If found indulged in ragging in any form in the college campus or in the vicinity, the same will be strictly dealt with and punished including expulsion from the college, as per the
12.	provisions of the Maharashtra Prohibition of Ragging Act 1999 and other legislations as may be applicable. I undertake the responsibility of mis-behaviour done by physical/oral act. In such case, I may be driven out and will not be allowed to enter the college premises permanently.
	Date :
	Place:
	Signature of Candidate
•••••	
	I undertake my ward will abide all 1 to 11 rules & regulations as above



Date :

Signature of Parent/Guardian

FOR OFFICE USE ONLY

Documents Not Submitted:	
1)	
The above documents are not submitted by me. I undertake to s documents within 3 days, my admission is liable to be cancelled	ubmit the same within 3 days. If I fail to
consequences due to non-submission of documents in time.	
Date:	The second field are seen than the
Place: on so problement to a state and the ex-	
rangagardes email/30 se orono ser est banadados en ser noral email.	
on to see the management of the management of the management of the management of the contract of the management of the	Admission – in – Charge
Provisionally admitted to course	government of engine and an engine white the common of engine when the common of the c
HAR BANK TO THE BEHAVIOR OF BUILDING A SITE OF BUILDING A SITE OF BUILDING AS A SITE OF	
	PRINCIPAL

Note: Forms received by post / courier, etc. will not be entertained.







GHARDA FOUNDATION'S GHARDA INSTITUTE OF TECHNOLOGY A/P: LAVEL, TAL.KHED, DIST.RATNAGIRI. Tel.: 02356 - 262795 - 99, Fax: 02356 - 262980

10.	
-----	--

APPLICATION FOR ADMISSION TO DIRECT SECOND YEAR ENGINEERING

(Academic Year 2013-14)

Only for Office use	t No.	r Kosus	Branch:-	the salidae's taken on a second	
Admission Under:	CAP	ACAP	Ins	stitute Level	10 de
Admission Categor	y: Open /SC / S	T / VJ-DT / N	NT1 / NT2 / NT3 / SBC /	OBC	Affix your Passport size
University: HU / Oh	ни	Type	of Candidate : MS / OM	S	recent photograph
Student's Details	3				The first special states
(Surname)	(First N	ame)	(Father's Name)	(Mother's Name)	Althory sheet) (St. yet levi mange Er
Name in Devnagari	Script:(S	Surname)	(First Name	(Father's Name)	(Mother's Name)
Date of Birth			Male/Female	Category : Hosteller/Day Scholar	Agrupta deA site
		Mob	ile.	E-mail	
Present Addres	s:		(seeski kiilii) Seeski kiilii)		affant Gen
Landline No		Mob	ile	E-mail	
Student's Bank A	ccount Details:	A/c No	E	3ank	Branch
Aadhaar Card No.					
Result			versera, vindi kajne di in Villebrus esta bas date	mi mangata. Compresso incombi Ambada ancislugas A serus sici	
Name of Diploma	Course				distriction
Name of the Board	1	i		IN CONTROL OF THE PARTY OF	
Name of the last C	College	:			



hether MSBTE ? / OR Other :	ANGERS ENGLISHED STATES	
A Landa complete Dinjoma	Class / Division obtain	ed:
o.of years taken to complete Diploma	Percentage:	
Marks obtained :out of the state of th	f, Percentage : on, Marks:, HSC:	Division, Marks:
ist of Original Documents to be attached		
 Allotment letter from DTE site SSC Mark-sheet SSC Passing Certificate Diploma Mark-sheets (For all Semesters) Diploma Passing Certificate (Provisional / Final) Equivalence Certificate (if Diploma is passed from of Migration Certificate (If Std XII passed from other the Polytechnic Leaving Certificate Gap Certificate (If applicable) Domicile Certificate 	other than MSBTE) nan Maharashtra Board Issued by Vari	ous Board)
 Domicile Certificate Nationality Certificate Caste Certificate Caste Validity Certificate Non-creamy Layer Certificate valid up to 31.03.20 Medical Fitness Certificate from MBBS, MD, MS d Parent's Income Certificate from Tahsildar Aadhaar Card (Attested photocopy) Anti-ragging Affidavit of Student & Parent separate 		erved category students) ectus)
 Nationality Certificate Caste Certificate Caste Validity Certificate Non-creamy Layer Certificate valid up to 31.03.20 Medical Fitness Certificate from MBBS, MD, MS d Parent's Income Certificate from Tahsildar 		erved category students) ectus)
 Nationality Certificate Caste Certificate Caste Validity Certificate Non-creamy Layer Certificate valid up to 31.03.20 Medical Fitness Certificate from MBBS, MD, MS d Parent's Income Certificate from Tahsildar Aadhaar Card (Attested photocopy) Anti-ragging Affidavit of Student & Parent separate Parents' Details Father's Name: (Surname)	ely (First Name)	(Father's Name)
 Nationality Certificate Caste Certificate Caste Validity Certificate Non-creamy Layer Certificate valid up to 31.03.20 Medical Fitness Certificate from MBBS, MD, MS d Parent's Income Certificate from Tahsildar Aadhaar Card (Attested photocopy) Anti-ragging Affidavit of Student & Parent separate Parents' Details Father's Name: (Surname) 	(First Name) Occupation: Ann	(Father's Name)
 Nationality Certificate Caste Certificate Caste Validity Certificate Non-creamy Layer Certificate valid up to 31.03.20 Medical Fitness Certificate from MBBS, MD, MS d Parent's Income Certificate from Tahsildar Aadhaar Card (Attested photocopy) Anti-ragging Affidavit of Student & Parent separate Parents' Details Father's Name: (Surname)	(First Name) Occupation: Ann	(Father's Name)
 Nationality Certificate Caste Certificate Caste Validity Certificate Non-creamy Layer Certificate valid up to 31.03.20 Medical Fitness Certificate from MBBS, MD, MS d Parent's Income Certificate from Tahsildar Aadhaar Card (Attested photocopy) Anti-ragging Affidavit of Student & Parent separate Parents' Details Father's Name: (Surname) 	(First Name) Occupation: Ann	(Father's Name) ual Income: Rs
11. Nationality Certificate 12. Caste Certificate 13. Caste Validity Certificate 14. Non-creamy Layer Certificate valid up to 31.03.20 15. Medical Fitness Certificate from MBBS, MD, MS d 16. Parent's Income Certificate from Tahsildar 17. Aadhaar Card (Attested photocopy) 18. Anti-ragging Affidavit of Student & Parent separate Parents' Details Father's Name: (Surname) Qualification: SSC/Graduate/Post Graduate Landline No	(First Name) Occupation: Ann E-mail	(Father's Name) ual Income: Rs (Father's Name)

UNDERTAKING

- I have read all the Rules & Regulations of Admission and after understanding these rules thoroughly, I have filled in the approximation for the 2013-14.
- form for admission for the 2013-14.

 The information given by me in application is true to the best of my knowledge and belief. I understand that if any of the star made by me in the application form or any information supplied by me in connection with my admission is later on at an made by me in the application form or any information supplied by me in connection with my admission is later on at an made by me in the application form or any information supplied by me in connection with my admission is later on at an made by me in the application form or any information supplied by me in connection with my admission is later on at an made by me in the application form or any information supplied by me in connection with my admission is later on at an made by me in the application form or any information supplied by me in connection with my admission is later on at an made by me in the application form or any information supplied by me in connection with my admission is later on at an made by me in the application form or any information supplied by me in connection with my admission will be cancelled, fees forfeited and I may be expelled from the college by the properties.
- I have not been debarred from appearing at any examination held by any Government constituted or statutory examination held by the constituted or statutory examination held



4. I understand that no documents after last date of submission will be entertained for the purpose of claims or concessions, etc. in connection with my admission unless otherwise mentioned in the rules.

5. I am aware that any rule imposed by the university such as imposing limits on the number of attempts permissible to pass any

examination shall be binding on me.

6. I hereby agree to conform to any Rules, Acts and Laws enforced by Government and I hereby undertake that, I will do nothing, either inside or outside the college, which may result in disciplinary action against me under these Rules, Acts and Laws referred to.

7. I am fully aware that the Competent Authority or its representative will not make any correspondence with me regarding admission.

I am also aware that it is entirely my responsibility to see the notification in the news paper and the notices on the notice board of

college regularly, failing which I Shall be held responsible for any consequences.

8. I fully understand that the Principal of the college where I would be admitted, has a right to expel me form the college for any infringement of the rules of conducts and discipline prescribed by the college or University or Governments and the undertaking given by above.

9. Condition of minimum attendance: I am fully aware that, I will not be allowed to appear for the examination if I do not attend minimum 75% classes each of theory, practical, drawing, etc. I am also aware that I will not be allowed for the examination, if I fail to submit satisfactorily all the assignments, jobs, journals, drawing, reports as specified by the university within stipulated time limit.

10. Ragging:
I am fully aware that ragging is prohibited as per the decision of Hon'ble Supreme Court of India in Writ Petition No. (C) 656/1986, as well as subsequent notifications issued by AICTE and University of Mumbai. If found indulged in ragging in any form in the college campus or in the vicinity, the same will be strictly dealt with and punished including expulsion from the college, as per the

provisions of the Maharashtra Prohibition of Ragging Act 1999 and other legislations as may be applicable.

11. I undertake the responsibility of mis-behaviour done by physical/oral act. In such case, I may be driven out and will not be allowed

to enter the college premises permanently.

Date:	Name of Student
Place:	Signature of Student
Engineering in the course of	have taken provisional admission in the Second Year in Gharda Institute of Technology, A/P: Lavel, hat my admission is provisional and is subject to the Eligibility conditions of by the fees fixed by Shikshan Shulka Samiti and will pay the fees accordingly.
Date:	Name of Student
Place:	Signature of Student
Declaration to be signed by the Parent /	Guardian
in this application form are correct to the best of such fees, charges, etc., which College / Univer-	declare that the particulars furnished by my son/daughter/ward f my knowledge. I undertake and bind myself to pay on behalf of my son/daughter/ward sity may levy from time to time by due date and in the event of failure on my part and / or of the college may take such action against my son/daughter/ward, as he/she may deem
I know that if my son/daughter/ward is found to per prevailing Law. I shall abide by the decision	be involved in ragging or any other immoral, unethical activities, he/she be punished as of college authorities in the matter.
As and when college authorities expects to be suitable and necessary action against my ward,	present, I will make myself available. Otherwise, I know that college authorities will take which will be acceptable to me.
Date:	Name of Guardian
Place	Signature of Guardian
	3



FOR OFFICE USE ONLY

TO THE CANON BY	
Documents Not Submitted:	Service set of State of Exercise 1
2)	HINA TORRES TO BUT BUT BUT THE THE
4)	
he above documents are not submitted by me. I undertake to sub	mit the same within 3 days. If I fail to subr
The above documents are not submitted by me. I undertake to sub documents within 3 days, my admission is liable to be cancelled consequences due to non-submission of documents in time.	and I am aware that I will be responsible
	ALTERNATION OF SERVICE WAS TO SERVICE AND ADDRESS OF SERVICE AND ADD
	A RESIDENCE AND ADDRESS OF THE PARTY OF THE
Date:	Party and in the control of the cont
Place:	Signature of Candidate
	All promise sectors to applies All sectors
	Admission – in – Charge
The Committee of the State of t	
Provisionally admitted to course	
The party of the search Isanosvota, to Aid SVIII we see	to action with a gathered
	PRINCIPAL

Note: Forms received by post / courier, etc. will not be entertained.



Eligible / Not Eligible

GHARDA INSTITUTE OF TECHNOLOGY

GIT GHARDA

Application & Admission Form for - FE to SE / SE to TE / TE to BE (Academic Year 2013-14) No. Course: Regn.No. (Surname) (Father's Name) (First Name) Gender: (Male / Female) Date of Birth : Passport size Photograph Hosteller / Day Scholar : Blood Group:.... Permanent Address : Address for Correspondence : Aadhaar Card No.: Religion: (Hindu / Muslim / Sikh / Christian / Bauddha / Jain / Parasi) Category:(OPEN/SC/ST/VJ-DT/NT-1/NT-2 /NT-3 /SBC/OBC) Caste: Sub-Caste: Local Guardian's Details Name: (Father's Name) (First Name) Address: Landline No...... Mobile...... E-mail Result: No. of Subjects (Heads) Semester No. of Subjects (Heads) No. of Subjects (Heads) Semester Semester Failed Passed Passed Passed VI III 1 IV ATKT Eligibility Condition For Final Year Admission For SE Admission For TE Admission First Year - Full Pass (First & Second Semester - All Clear) First Year - Full Pass (First & Second If the student has failed in Semester - All Clear) not more than 5 heads of Second Year - Full Pass (Third & Fourth Semester - All Clear) passing of Semester I & II If the student has failed in not more than examinations considered If the student has failed in not more than 5 heads of passing of 5 heads of passing of Semester III & IV together, he/she will be Semester V & VI examinations considered together, he/she will be examinations considered together, he/she permitted to enter upon the will be permitted to enter upon the course permitted to enter upon the course for Semester VII. course for Semester III for Semester V. Eligible / Not Eligible Eligible / Not Eligible



GHARDA INSTITUTE OF TECHNOLOGY

UNDERTAKING

1. I have not been debarred from appearing at any examination held by any Government constituted or statutory examination

I understand that no documents after last date of submission will be entertained for the purpose of claims, concessions, etc. in connection with my admission unless otherwise mentioned in the rules.

I am aware that any rule imposed by the affiliated university, such as imposing limits on the number of attempts permissible to pass any examination, shall be binding on me.

4. I hereby agree to conform to any Rules, Acts and Laws enforced by Government and I hereby undertake that, I will do nothing either inside or outside the college, which may result in disciplinary action against me under these Rules, Acts and Law

I fully understand that the Principal of the college where I would be admitted, has a right to expel me form the college for an infringement of the rules of conducts and discipline prescribed by the college or University or Governments and the undertakin given by me above.

Condition of minimum attendance:

I am fully aware that, I will not be allowed to appear for the examination if I do not attend minimum classes (75% per semeste of theory, practical, drawing, etc. as per prevailing rules of University of Mumbai. I am also aware that I will not be allowed for the examination, if I fail to submit satisfactorily all the assignments, jobs, journals, drawing, reports as specified by University Mumbai within stipulated time limit.

I am fully aware that ragging is prohibited as per the decision of Hon'ble Supreme Court of India in Writ Petition No. (656/1986, as well as subsequent notifications issued by AICTE and University of Mumbai. If found indulged in ragging in a form in the college campus or in the vicinity, the same will be strictly dealt with and punished including expulsion from the college, as per the provisions of the Maharashtra Prohibition of Ragging Act 1999 and other legislations as may be applicable

I undertake the responsibility of mis-behaviour done by physical/oral act. In such case, I may be driven out and will not be allowed to enter the college premises permanently.

Date:	Name of Student	
Place:	Signature of Student	
. I, have taken provisional admission i Lavel, Tal.Khed, Dist.Ratnagiri. University of Mumbai, Mumbai. I sh	in the Second / Third Year / Final Year Engineering in Gha I am aware that my admission is provisional and is subjudial abide by the fees fixed by Shikshan Shulka Samiti and wall abide by the fees fixed by Shikshan Shulka Shikshan Shulka Shikshan Sh	rda Institute of Technology, Avect to the Eligibility conditions will pay the fees accordingly.
Date:	Name of Student	
Place:	Signature of Student	ggar (prose) servic
	FOR OFFICE USE ONLY	
	VERIFICATION	

The application is scrutinized, documents verified. Applicant is ELIGIBLE, hence, he / she is registered for admission Second Year / Third Year / Final Year B.E.

Course Name :	Cultural Circuit Federal Train Egyptin C	Registration No.
Oddisc Hamo .	Parameter is a result and from the only 2 of the self-or the self-or	

Academic Section



GHARDA FOLNDATION

GHARDA INSTITUTE OF TECHNOLOGY

GIT GHARDA INSTITUTE OF TECHNOLOGY

Application & Admission Form for - FE to SE / SE to TE / TE to BE For candidates coming from other institutes (Academic Year 2013-14) No. Student's: (Father's Name) (Surname) Date of Birth: Gender: M/F Religion: Passport size Photograph Blood Group:.... Hosteller / Day Scholar : Address for Correspondence : Name of earlier Institute & Year (FE/SE/TE) Student's: Landline No. Mobile No. E-mail: Aadhaar Card No.: Local Guardian's Details (Father's Name) (First Name) Landline No..... E-mail Result: No. of Subjects (Heads) No. of Subjects (Heads) Semester Semester No. of Subjects (Heads) Semester Failed Failed Passed Passed Passed Failed VI III 1 IV VI 11 ATKT Eligibility Condition

For SE Admission	For TE Admission	For Final Year Admission
If the student has failed in not more than 5 heads of passing of Semester I & II examinations considered together, he/she will be permitted to enter upon the course for Semester III	First Year – Full Pass (First & Second Semester – All Clear) AND If the student has failed in not more than 5 heads of passing of Semester III & IV examinations considered together, he/she will be permitted to enter upon the course for Semester V.	First Year – Full Pass (First & Second Semester – All Clear) Second Year – Full Pass (Third & Fourth Semester – All Clear) AND If the student has failed in not more than 5 heads of passing of Semester V & VI examinations considered together, he/she will be permitted to enter upon the course for Semester VII.
Eligible / Not Eligible	Eligible / Not Eligible	Eligible / Not Eligible



GHARDA INSTITUTE OF TECHNOLOGY

GIT GHARDA INSTITUTE OF

Academic Section

UNDERTAKING

- 1. I have not been debarred from appearing at any examination held by any Government constituted or statutory examination
- I understand that no documents after last date of submission will be entertained for the purpose of claims, concessions, etc. in
- I am aware that any rule imposed by the affiliated university, such as imposing limits on the number of attempts permissible to
- 4. I hereby agree to conform to any Rules, Acts and Laws enforced by Government and I hereby undertake that, I will do nothing, either inside or outside the college, which may result in disciplinary action against me under these Rules, Acts and Laws
- I fully understand that the Principal of the college where I would be admitted, has a right to expel me form the college for any infringement of the rules of conducts and discipline prescribed by the college or University or Governments and the undertaking
- I am fully aware that, I will not be allowed to appear for the examination if I do not attend minimum classes (75% per semester) given by me above. of theory, practical, drawing, etc. as per prevailing rules of University of Mumbai. I am also aware that I will not be allowed for Condition of minimum attendance : the examination, if I fail to submit satisfactorily all the assignments, jobs, journals, drawing, reports as specified by University of
- I am fully aware that ragging is prohibited as per the decision of Hon'ble Supreme Court of India in Writ Petition No. (C) 656/1986, as well as subsequent notifications issued by AICTE and University of Mumbai. If found indulged in ragging in any form in the college campus or in the vicinity, the same will be strictly dealt with and punished including expulsion from the college, as per the provisions of the Maharashtra Prohibition of Ragging Act 1999 and other legislations as may be applicable.
 - I undertake the responsibility of mis-behaviour done by physical/oral act. In such case, I may be driven out and will not be allowed to enter the college premises permanently.

		A 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
	Name of Student	
Date:	Herina -	Page 1 Company 2005 Communication
500, 100 Stb4 #	Signature of Student	
Place:	Signature	
8. I, have taken provisional admission Lavel, Tal.Khed, Dist.Ratnagiri. University of Mumbai, Mumbai. I st	n the Second / Third Year / Final Year Engineering in I am aware that my admission is provisional and is all abide by the fees fixed by Shikshan Shulka Samitinal	n Gharda Institute of Technology, All subject to the Eligibility conditions of and will pay the fees accordingly.
Date:	Name of Student	158
Date:	Signature of Student	A) granded to all reports
Place:		The state of the s
business business and the second	FOR OFFICE USE ONLY	
	VERIFICATION	
	cuments verified. Applicant is ELIGIBLE, hence, Year B.E.	he / she is registered for admission
The application is scrutinized, do Second Year / Third Year / Final		
	Registrat	ion No
Course Name:	the part of the second of the second of the second of	



Ref.No.GIT/AS/Transfer/20.....
Date:

TO WHOM SOEVER IT MAY CONCERN

This is to certify that Mast./Msbonafide student of this Engineering Engineering	College, studying in
We have no objection if he/she seeks	admission in any other college for
For Gharda Institute of Technology	

Principal

